



Request for Qualifications (RFQ) for Construction Manager Services: Idaho Central Aquatics Center Parking Lot Paving Project

1. Introduction

The Greater Boise Auditorium District is seeking qualifications from experienced Construction Managers (CM) to provide services for the paving of a new/existing parking lot located at 3575 S Findley Ave, Boise, ID 83705. The CM will be responsible for overseeing and coordinating all aspects of the construction process to ensure the project is completed on time, within budget, and to the required specifications.

2. Project Overview

- **Project Title:** Idaho Central Aquatics Center Parking Lot Completion
- **Project Location:** 3575 S Findley Ave, Boise, ID 83705
- **Scope of Work:** The scope includes, but is not limited to, site preparation, grading, installation of drainage systems, asphalt paving, striping, and other associated improvements.
- **Project Budget:** \$400,000
- **Estimated Project Timeline:** Early Spring of 2025

3. Scope of Services

The Construction Manager will be expected to provide the following services:

- Pre-construction consultation and planning
- Coordination of subcontractors
- Cost estimating and value engineering
- Project scheduling and management
- On-site supervision during construction
- Quality assurance and control
- Compliance with local, state, and federal regulations
- Coordination of inspections and permitting
- Post-construction evaluation and close-out

4. Minimum Qualifications

Respondents must meet the following minimum qualifications:

- Licensed and insured to work as a general contractor in the state of Idaho
- At least 3 years of experience in construction management of similar projects (e.g., parking lot paving, site development)
- Demonstrated experience in managing projects of similar scope, size, and complexity



- Proven track record of completing projects on schedule and within budget
- Familiarity with local regulations, codes, and permitting processes
- Strong communication and project management skills

5. Submission Requirements

Interested firms must submit the following information:

- **Cover Letter:** A brief introduction to your firm and interest in the project.
- **Firm Profile:** Overview of your company, including size, years in business, office locations, and areas of expertise.
- **Relevant Experience:** Detailed descriptions of at least three (3) similar projects completed in the last 5 years, including project scope, budget, and outcome.
- **Project Team:** Resumes of key personnel who will be assigned to this project, including their roles and relevant experience.
- **Approach:** A description of your approach to construction management for this project, including how you plan to ensure timely and cost-effective completion.
- **References:** Contact information for at least three (3) references from previous clients on similar projects.
- **Insurance and Bonding Capacity:** Proof of insurance coverage and bonding capacity, including limits of liability.

6. Selection Criteria

Qualifications will be evaluated based on the following criteria:

- Demonstrated experience with similar projects
- Qualifications of the project team
- Approach to managing the project
- References from previous clients
- Compliance with submission requirements

7. Submission Deadline and Instructions

- **Submission Deadline:** Monday, October 7th, 2024
- **Submission Format:** Bids must be submitted electronically to clund@boisecentre.com
- **Contact for Questions:**
Cody Lund
clund@boisecentre.com
208-489-3630



8. Schedule

- RFQ Release Date: Monday, September 23rd, 2024
- Questions Deadline: Wednesday, October 30th 2024
- Submission Deadline: Monday, October 7th 2024
- Selection Notification: Friday, October 23rd 2024

9. Additional Information

- The Greater Boise Auditorium District reserves the right to reject any and all submissions and to request clarification of any submission materials.
- Any costs incurred in preparing or submitting a response to this RFQ are the sole responsibility of the submitting firm.
- A Public Works Contractors License issued by the State of Idaho is required to bid on this work.